



American  
Dental  
Hygienists'  
Association

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**DATE:** January 19, 2016

**TO:** Council and Committee Members  
Delegates and Alternates  
Constituent Presidents  
Component Presidents

**FROM:** Sheri A. Moore, RDH, BSHS, Chair  
Council on Policy & Bylaws  
Pam Quinones, RDH, BS, Chair  
Leadership Development Committee

**SUBJECT:** 2016-2017 Elected and Appointed Positions

It is time to consider running for a national elected office position, a district trustee position or applying for a council/committee appointed position for the 2016-2017 year. Please review the following information for both elected office positions and appointed council/committee positions.

### **Elected Office Positions**

In 2016, the ADHA House of Delegates (HOD) will elect a president-elect, a vice-president, a speaker of the house and Ethics Committee Members from Regions A and C. Additionally, District Trustee elections will also be held in Districts II, IV, VI, XIII, X, and XII.

Any active member may declare their candidacy for an elected position by notifying the Nominating Committee at [NominatingCommittee@adha.net](mailto:NominatingCommittee@adha.net) and by submitting an electronic [Bio-Data Form for Elected Positions](#) by Monday, February 1, 2016. Please note that the form includes the [Conflict of Interest Policy and Disclosure Form](#) and the [Rules of Conduct](#)).

Elected position applicants, with the exception of applicants for the District Trustee positions, may submit the following information electronically for publication in [Candidates' Corner](#) by 5:00pm CST on March 25, 2016.

- A biographical statement not to exceed 200 words
- A platform statement not to exceed 400 words
- A photograph

Submissions for Candidates' Corner should be emailed to ADHA Central Office at [keelyo@adha.net](mailto:keelyo@adha.net). ADHA Central Office will forward the copy of the professional summary and platform statement to the chair of the ADHA Council on Policy & Bylaws, Sheri Moore, RDH, BSHS. Any statements or photos received after the due date will not be included in Candidates' Corner.

### **Appointed Council/Committee Positions**

Any active member interested in serving on an ADHA council, committee or in some other volunteer capacity, should express their interest by completing an electronic [Bio-Data Form for Council & Committee Appointments](#) (note: the form includes the the [Conflict of Interest Policy and Disclosure Form](#) and the [Rules of Conduct](#)).

The Bio-Data Form for Council & Committee Appointments is accepted by the Nominating Committee until Monday, February 1, 2016, with the president-elect confirming most appointments in late spring/early summer. Please note that the Bio-Data Form must be submitted annually.

If there are any questions regarding the requirements for both elected and appointed positions, please reference the [ADHA Volunteer Leadership webpage](#) and the Guidelines for Election Campaigns found on page DM-II-A-8 of the ADHA [Standing Rules](#).

cc: ADHA Board of Trustees